

Apteco virtual training guide

Let's make it
meaningful!



Meet the team



As a training team, we have more than 50 years of teaching and learning experience. We are here to help you maximise the potential of Apteco software.

We are here to help you to navigate your learning journey



This might include getting you started...



...reminding you of existing functionality or introducing you to new features...



...sharing hints and tips...



...or celebrating your successes



**Our aim is to create and deliver
useful, interesting and enjoyable
courses and resources...**



**...that help you to get the
very best out of our software.**

What to expect



Engaging

Trainer-led courses from the comfort of your home or office, without losing real-time engagement



Interactive

Hands-on, fully interactive learning experience with downloadable / printable training manuals



Rewarding

When you complete one of our courses, you'll receive a certificate on completion



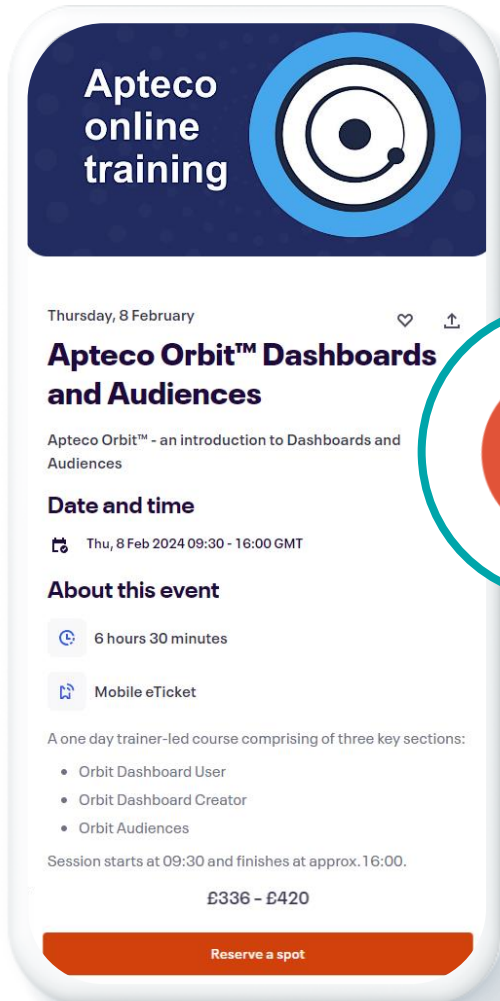
Informed

The Apteco Learning Hub, our self-access online learning environment keeps you informed, at your own pace



Insightful

Post-training insight such as 'how-to' videos; stay connected by joining the Apteco Training group on LinkedIn and following us on Twitter



How to book

Easily select and book your training on Eventbrite or via your approved Apteco partner

Select and book now

What platform do we use?

- Trainer-led courses are delivered via Microsoft Teams
- Download or use on browser
- Use of webcam and mute/unmute options to provide a personal and engaging experience





Apteco software launcher

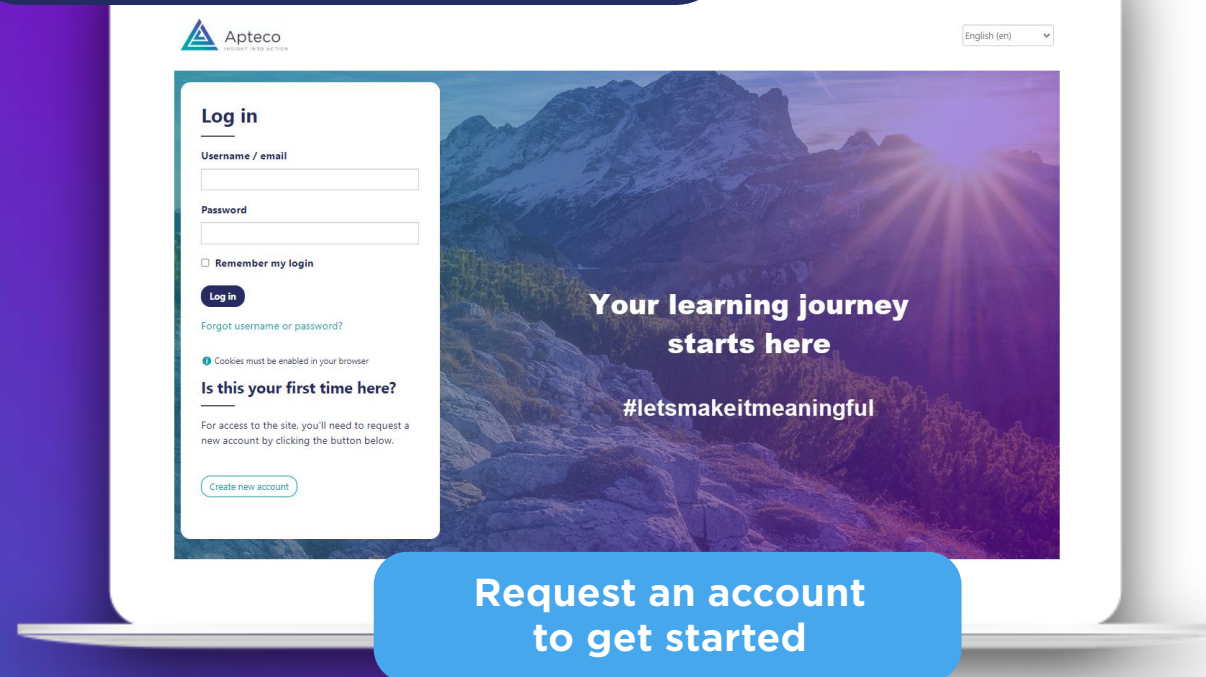
- All training is carried out using Apteco's Holidays demo data set
- Details will be provided ahead of the day for you to install

Apteco Learning Hub

Licensed users can login to Apteco's online learning environment to find resources and courses for:

- Apteco Orbit
- Supplementing, complementing and extending your existing knowledge of the Apteco tools

Self-directed learning hub



Request an account
to get started

What happens after you register?



Booking confirmation

Apteco will:

1. confirm the dates and times of your training sessions
2. send you our online training pre-requisites and recommendations
3. ask you to let us know if you would like a printed copy of our training manual posted to you



One week before

Your trainer will:

1. provide joining instructions and links to download and install the training system launchers
2. send you a PDF copy of the training manual



On the day

1. Your trainer will start the training session and welcome you 15 minutes ahead of the course start time
2. The course will begin promptly at the published time



After training

Once you are licensed you can:

1. request access to the Apteco Learning Hub
2. receive your certificate, which can be easily added to your profile on LinkedIn, and
3. join our LinkedIn group or follow us on Twitter



What we ask from you



Prepare

Install software,
check your
access and
permissions



Engage

Please keep your
webcam and
audio on

**We want to
engage with you!**



Focus

Book out your
time and
remove
distractions

**We want you all
to ourselves!**



Share

We encourage
your feedback
and sharing

How to choose your course

Scheduled courses

Where 1 or 2 people from your organisation need training, they can book onto one of our public scheduled training courses:

1. Select a date
2. Contact your Apteco partner to book on your behalf, or click on the link to make your booking on Eventbrite

[Find out more](#)

Private courses

You can also book private training courses for your team. Simply, contact your approved Apteco partner or email us to discuss your requirements

[Find out more](#)



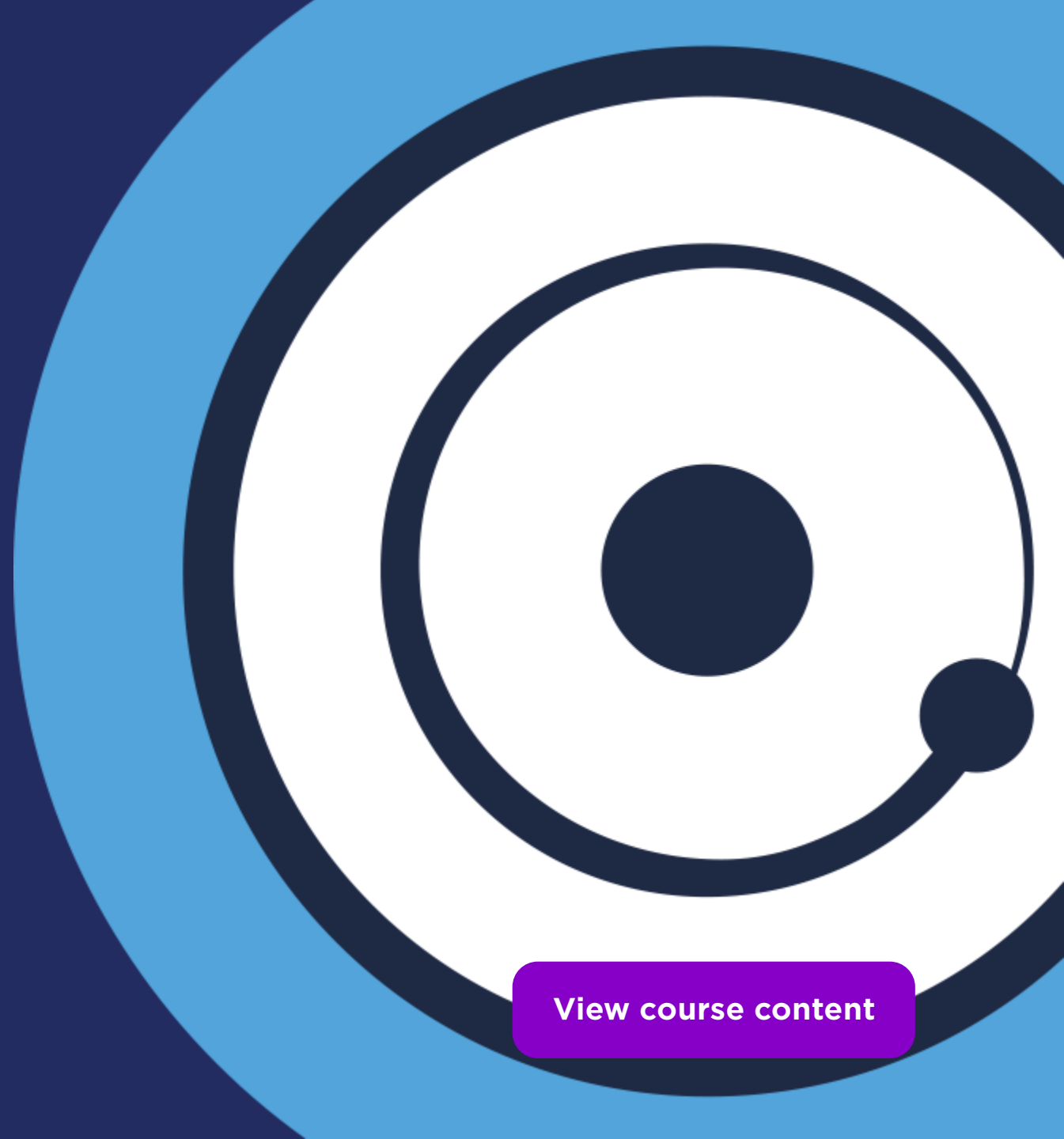
2 online sessions

Apteco Orbit Dashboards and Audiences

This course shows you how to:

- Use multiple visualisation types to find and best display key insights in your data using dashboards created by you or others.
- Interrogate your data and create audience lists, using workbook tools to further examine and understand your customers and their transactional behaviour.

[View course content](#)



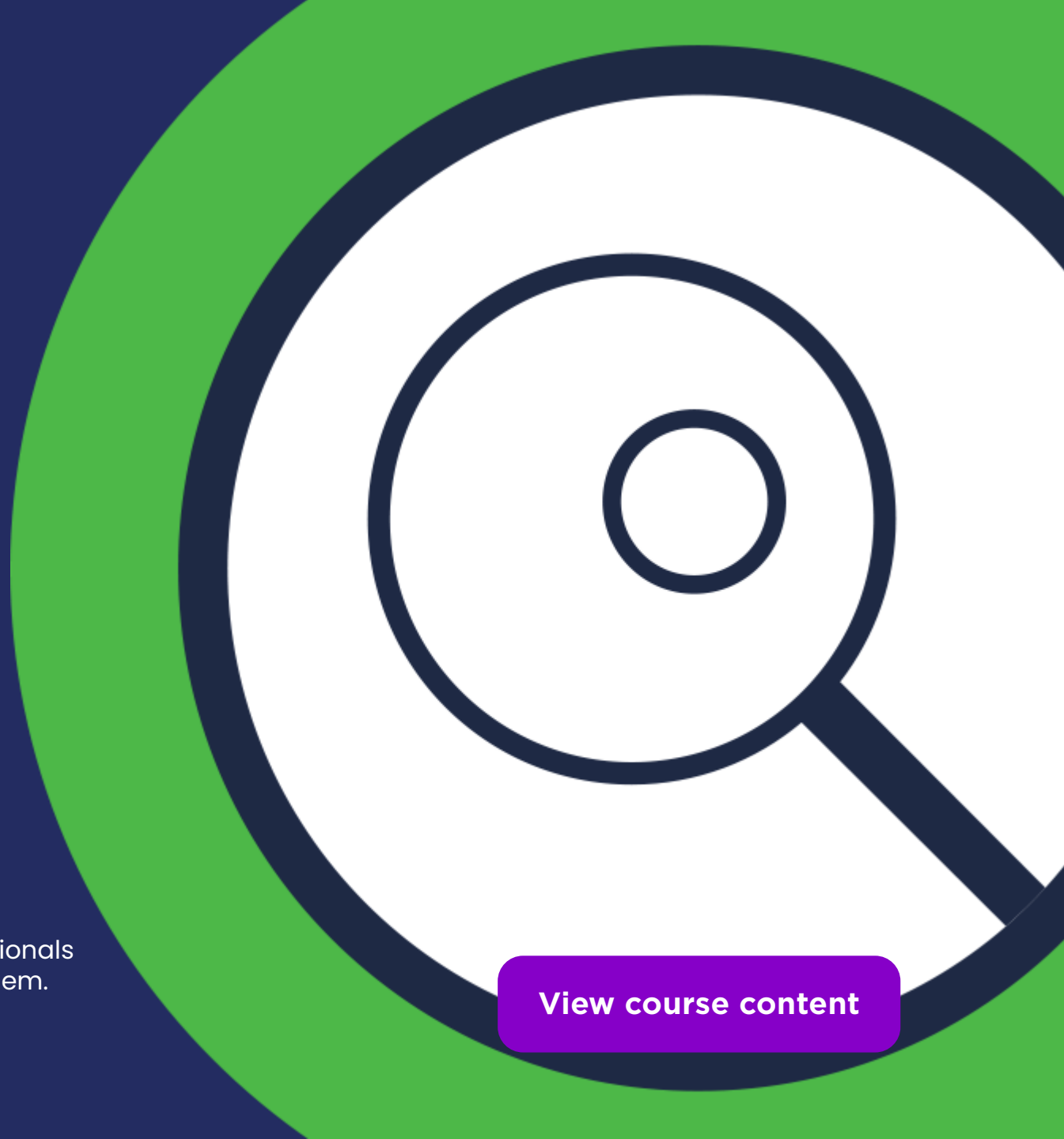
2 online sessions

Apteco FastStats Analyser Standard

This course gives a broad introduction to Apteco FastStats. You will gain a good understanding of how to analyse data quickly and easily.

This course is intended for data analysts and marketing professionals who use Apteco FastStats and for the IT staff who will support them.

[View course content](#)



Other FastStats courses

Apteco FastStats
Analyser Advanced
[Find out more](#)



Apteco FastStats
Predictor
[Find out more](#)



Apteco FastStats
Behavioural Modelling
[Find out more](#)

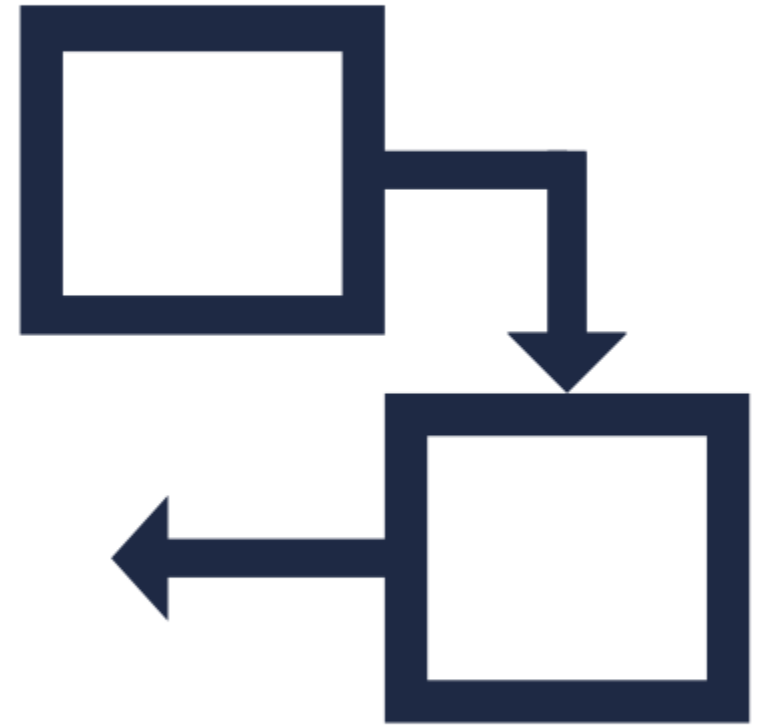


4 online sessions

Apteco PeopleStage Campaigner

This course shows you how to use the highly visual planning environment of Apteco PeopleStage to create single- and multi-stage marketing campaigns.

This course is intended for marketing professionals who have either very little or no experience of Apteco PeopleStage.

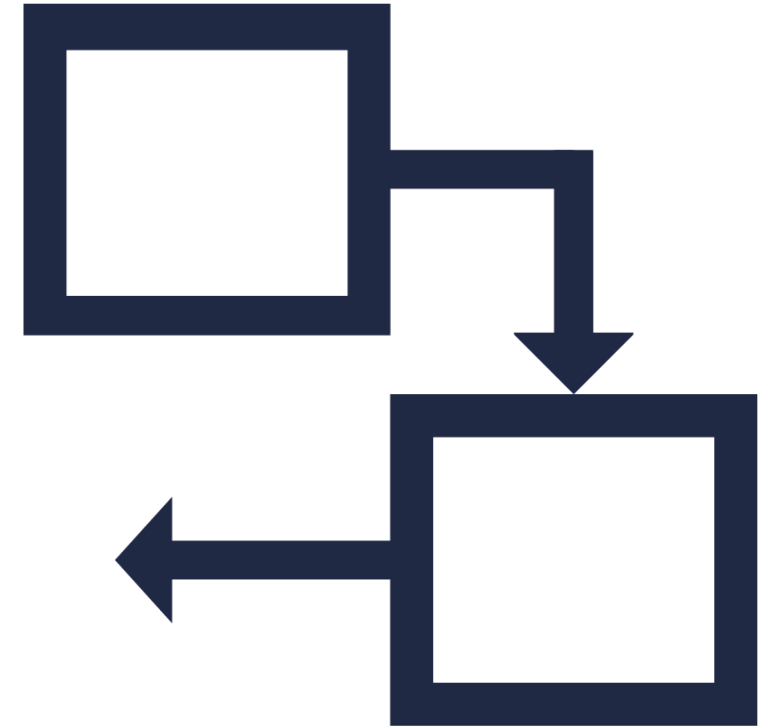


[View course content](#)

Other PeopleStage courses

Apteco PeopleStage
Broadcaster
[Find out more](#)

Apteco PeopleStage
Orchestrator
(On demand, system specific course)
[Find out more](#)



FastStats Designer Database Administrator

This course for database administrators provides all the knowledge required to configure, load and refresh FastStats databases using FastStats Designer.

[Find out more](#)

FastStats.NET Server Installation and Administration

This course is for Apteco software administrators who will be responsible for implementing and maintaining the FastStats.NET software architecture.

[Find out more](#)



New for 2024

On demand video training

Learn in the company of a trainer, but with the flexibility to study when and where you can.

On demand training offers the best of both worlds, with our Training team guiding you step by step through a series of video modules that you can start and stop to suit the time you have available.



Available now...



FASTSTATS ADVANCED

on demand

[Find out more](#)

Why choose Apteco for your online training?

1

Relevant training

Our tried and tested training courses are designed to get you up and running with the core functionality of the Apteco software tools.



Comprehensive training resources

Detailed training manuals are further supplemented by user guides, training videos and an online Help Hub, as well as access for licensed users to Apteco Training's Learning Hub.

2

Experienced trainers

Our trainers have more than 50 years' experience in the teaching and training profession and are highly skilled in using Apteco functionality.

3

5

We're committed to your success

Whatever your challenges are, we can help you to overcome them – your success is our aim, and our philosophy is quite simple – let's make it meaningful!

4

Personal learning journey

It doesn't start and end in the classroom; join the conversation and continue your learning via the Apteco Learning Hub and Apteco Training on LinkedIn and Twitter.



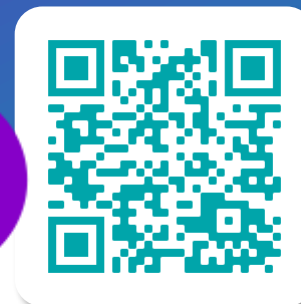
Keep in touch

**We'd love to stay connected after
your training**

Join our LinkedIn group and find us on
Twitter to keep up-to-date about new
features, get hints and tips, ask
questions, get advice and share your
knowledge with other users.



[Apteco Training](#)



[@aptecotraining](#)

T's and C's



As part of your Apteco project implementation, we provide full user training



You can book onto one of our trainer-led scheduled courses or, if you prefer, book a private course



Apteco training courses are only available to licensed users



If you have licensed Apteco software via an approved partner, please contact them to book your training



Apteco

INSIGHT INTO ACTION